

GOODSOIL CENTRAL SCHOOL  
STUDENT PARENT HANDBOOK  
2025-2026

*“Striving for Success”*



## **I. NORTHWEST SCHOOL DIVISION BOARD OF EDUCATION**

Jennifer Williamson - Director of Education  
Davin Hildebrand - Deputy Director of Education  
Jennifer Dorval - Superintendent of Student Services  
Cheryl Treptow - Superintendent of Learning  
Dawn Paylor - Superintendent of Learning  
Michelle Pickett - Finance Systems Manager

## **II. NORTHWEST SCHOOL DIVISION BOARD OF DIRECTORS**

Travis Neufeld, Trustee - Subdivision 1 - Dorintosh, Goodsoil, Pierceland  
Kim Russell, Trustee - Subdivision 2 - Loon Lake, Meadow Lake Rural, Rapid View  
Amanda McGowan, Trustee Subdivision 3 - Frenchman Butte, Paradise Hill, St. Walburg  
Rick Starnes, Trustee - Subdivision 4 - Livelong, Mervin, Turtleford  
Cheyenne Ludwig, Trustee - Subdivision 5 - Edam, Glaslyn, Vawn  
Laurel Pauls, Trustee - Subdivision 6 - Maidstone, Paynton, Waseca  
Kristen McGowan, Trustee - Subdivision 7 - Hillmond, Lone Rock, Marshall  
Vaughn Bellin, Trustee - Subdivision 8 - Lashburn, Marsden, Neilburg  
James McKee, Trustee - Subdivision 9/10 - City of Meadow Lake  
Barb Seymour, Trustee, Chair - Subdivision 9/10 - City of Meadow Lake  
Patricia Main, Trustee, Vice Chair - Subdivision 11 - Flying Dust First Nation

## **III. SCHOOL COMMUNITY COUNCIL**

Venessa Pike  
Holly Huppertz  
Allison Brunet  
Stephanie Oleksyn  
Danielle Shortmann  
Tracy Sherwood  
Teacher Rep: Anna Hinger  
Principal: Nadine Kope

## **III. MEADOW LAKE OFFICE STAFF & SUPPORTIVE STAFF**

Please refer to the Division Website at [nwsd.ca](http://nwsd.ca) for the most recent updates

## **IV. LOCAL ADMINISTRATION**

PRINCIPAL: Nadine Kope

## **V. GOODSOIL CENTRAL SCHOOL STAFF**

Tracy Lange - Kindergarten & Grade 1  
Gracie Stremick - Grade 2&3  
Kylie Lay - Grade 4 & 5  
Anna Hinger - Grade 6 & 7  
Chelsey Hofer - Mathematics  
Bethany Demmans - Sciences  
Sam Sydia - English Language Arts & History  
Doug Millie - Band, Music & Computers  
Sabrina Somers - Middle Years  
Duane Hauk - Complexity Teacher  
Kristina Bender - Admin Assistant  
Collette Himmelsbach - Library Assistant  
Lorie Chretien - Educational Assistant  
Ashley Cross - Educational Assistant  
Dana Lauinger - Educational Assistant  
Chris Lacoursiere - Wellness Coordinator  
Danny Alexander - Custodian

## EDUCATIONAL OPERATION

### A. MISSION STATEMENT:

**Goodsoil Central School strives to empower students through comprehensive education that nurtures intellectual growth, personal development, and mutual respect. We are committed to inspiring learners to embrace diversity, cultivate critical thinking, and become compassionate, engaged citizens who can positively transform their communities.**

### B. SCHOOL PROGRAM:

(1) Kindergarten: The primary aim is to promote the self-actualization, socialization, and a commitment to learning, through play.

(2) Elementary: (Grades 1 to 5): The primary emphasis is on language arts and mathematics through an activity orientated holistic approach. Other subjects offered within this framework include social studies, science, health, physical education, arts education, and technology.

(3) Middle Years: (Grades 6 to 9): During these years an increasing emphasis is placed on subject content, analysis, and process skills acquisition. Subjects offered include integrated language arts, math, social studies, science, technology, P.A.A., physical education, health, arts education.

(4) Secondary: (Grades 10 to 12): These years offer a student orientated approach using the skills acquired in elementary and middle years and aimed at providing a program which will enable the student to pursue any post-secondary plans he/she may have.

(5) Student Support Services: Students may receive special remedial programming as approved in consultation with the director of education, the superintendents, principal, teachers and the parents.

(6) Band: Offered to students in Grades 6 to 12. Instruments studied are the winds, brass, and percussion.

NOTE: The school operates on a six day timetable. Kindergarten is held on EVEN days of the 6 day cycle. Driver Education is a contracted service, offered to students in Grade 9.

## Rights and Responsibilities:

### A. Students:

1. Students have the right to a quality education. Students have the responsibility to attend school regularly, to follow school and classroom guidelines, to listen to instruction, and to work cooperatively.
2. Students have the right to be treated with respect and courtesy. Students have the responsibility to treat adults and students with respect and courtesy.
3. Students have the right to a safe school environment. Students have the responsibility to follow school rules and to refrain from threatening or hurting others by actions or words.
4. Students have the right to hear and to be heard. Students have the responsibility to listen attentively and courteously to others.
5. Students have the right to privacy, personal property, and personal space. Students have the responsibility to respect the privacy of others and the personal property and personal space of others.

### B. Staff:

1. Teachers have the right to be treated with respect by students and parents. Teachers have the responsibility to treat students and parents with respect.
2. Teachers have the right to expect students to be in class, to have a positive attitude, and to be prepared to learn. Teachers have the responsibility to have a positive attitude and to be prepared to teach.
3. Teachers have the right to expect the classroom to be a place of learning where all students participate in the process of learning. Teachers have the responsibility to actively involve all students in the learning process and to instruct and to evaluate students as deemed necessary.
4. Teachers have the right to feel safe in their classrooms and in the school. Teachers have the responsibility to provide a safe environment for students and others and to address any situation that is a threat to others.
5. Teachers have the right to expect parental or guardian support in matters relating to the education of their child(ren). Teachers have the responsibility to encourage parental involvement and collaboration between home and school.

### C. Parents/Gaurdians:

1. Parents have the right to expect the school climate to be safe and supportive. Parents have the responsibility to teach and to model appropriate behavior for their child(ren).
2. Parents have the right to expect the school to consistently promote a positive attitude towards learning for every child. Parents have the responsibility to reinforce that school is a learning environment, to encourage home study, and to monitor their child(ren)'s progress.
3. Parents have the right to receive regular communication about the school and their child(ren)'s progress and to be informed promptly of any concerns involving their child(ren). Parents have the responsibility to be informed about the school and their child(ren)'s progress and to inform the school of any serious issues concerning their child(ren).
4. Parents have the right to expect the school to operate in an orderly and effective manner. Parents have the responsibility to encourage respectful behaviour and to support school discipline efforts.
5. Parents have the right to expect a quality education for their child(ren). Parents have the responsibility to ensure regular attendance, adequate rest, and good nutrition.

## **School Regulations**

### 1) School Hours & Bell Times:

School doors open at 8:40 AM Morning Recess 8:40-8:55

Homeroom 8:55-9:00

Period 1 9:00-9:45

Period 2 9:45-10:30

Recess K to 7 10:30-10:45 - Period 3 10:45 - 11:20

Period 4 11:20 - 12:10

Lunch 12:10 - 12:20

Recess 12:20-12:45

Homeroom 12:45-12:50

Period 5 12:50-1:40

Period 6 1:40 - 2:10

Recess K to 7 2:10-2:25 - Period 7 2:25 - 3:10

Dismissal is at 3:10 PM

### 2) NWSD 2025-2026 School Calendar



# 2025-2026

Circled dates are non-school days.

The first day of the 2025-2026 school year is Tuesday, September 2.

The last day of class is June 25.

## September

S	M	T	W	T	F	S
		<b>1</b>	<b>2</b> <small>Classes Start</small>	<b>3</b> <small>Day 2</small>	<b>4</b> <small>Day 3</small>	<b>5</b> <small>Day 4</small>
<b>7</b>	<b>8</b> <small>Day 5</small>	<b>9</b> <small>Day 6</small>	<b>10</b> <small>Day 1</small>	<b>11</b> <small>Day 2</small>	<b>12</b> <small>Day 3</small>	<b>13</b>
<b>14</b>	<b>15</b> <small>Day 4</small>	<b>16</b> <small>Day 5</small>	<b>17</b> <small>Day 6</small>	<b>18</b> <small>Day 1</small>	<b>19</b> <small>Day 2</small>	<b>20</b>
<b>21</b>	<b>22</b> <small>Day 3</small>	<b>23</b> <small>Day 4</small>	<b>24</b> <small>Day 5</small>	<b>25</b> <small>Day 6</small>	<b>26</b> <small>Day 1</small>	<b>27</b>
<b>28</b>	<b>29</b> <small>Day 2</small>	<b>30</b> <small>Day 3</small>				

## October

S	M	T	W	T	F	S
			<b>1</b> <small>Day 4</small>	<b>2</b> <small>Day 5</small>	<b>3</b> <small>Day 6</small>	<b>4</b>
<b>5</b>	<b>6</b> <small>Day 1</small>	<b>7</b> <small>Day 2</small>	<b>8</b> <small>Day 3</small>	<b>9</b> <small>Day 4</small>	<b>10</b> <small>Day 5</small>	<b>11</b>
<b>12</b>	<b>13</b> <small>Day 6</small>	<b>14</b> <small>Day 1</small>	<b>15</b> <small>Day 2</small>	<b>16</b> <small>Day 3</small>	<b>17</b> <small>Day 4</small>	<b>18</b>
<b>19</b>	<b>20</b> <small>Day 5</small>	<b>21</b> <small>Day 6</small>	<b>22</b> <small>Day 1</small>	<b>23</b> <small>Day 2</small>	<b>24</b> <small>Day 3</small>	<b>25</b>
<b>26</b>	<b>27</b> <small>Day 4</small>	<b>28</b> <small>Day 5</small>	<b>29</b> <small>Day 6</small>	<b>30</b> <small>Day 1</small>	<b>31</b> <small>Day 2</small>	

## November

S	M	T	W	T	F	S
						<b>1</b>
<b>2</b>	<b>3</b> <small>Day 2</small>	<b>4</b> <small>Day 3</small>	<b>5</b> <small>Day 4</small>	<b>6</b> <small>Day 5</small>	<b>7</b> <small>Day 6</small>	<b>8</b>
<b>9</b>	<b>10</b> <small>Day 1</small>	<b>11</b> <small>Day 2</small>	<b>12</b> <small>Day 3</small>	<b>13</b> <small>Day 4</small>	<b>14</b> <small>Day 5</small>	<b>15</b>
<b>16</b>	<b>17</b> <small>Day 6</small>	<b>18</b> <small>Day 1</small>	<b>19</b> <small>Day 2</small>	<b>20</b> <small>Day 3</small>	<b>21</b> <small>Day 4</small>	<b>22</b>
<b>23</b>	<b>24</b> <small>Day 5</small>	<b>25</b> <small>Day 6</small>	<b>26</b> <small>Day 1</small>	<b>27</b> <small>Day 2</small>	<b>28</b> <small>Day 3</small>	<b>29</b>
<b>30</b>						

## December

S	M	T	W	T	F	S
	<b>1</b> <small>Day 5</small>	<b>2</b> <small>Day 6</small>	<b>3</b> <small>Day 1</small>	<b>4</b> <small>Day 2</small>	<b>5</b> <small>Day 3</small>	<b>6</b>
<b>7</b>	<b>8</b> <small>Day 4</small>	<b>9</b> <small>Day 5</small>	<b>10</b> <small>Day 6</small>	<b>11</b> <small>Day 1</small>	<b>12</b> <small>Day 2</small>	<b>13</b>
<b>14</b>	<b>15</b> <small>Day 3</small>	<b>16</b> <small>Day 4</small>	<b>17</b> <small>Day 5</small>	<b>18</b> <small>Day 6</small>	<b>19</b> <small>Day 1</small>	<b>20</b>
<b>21</b>	<b>22</b> <small>Day 2</small>	<b>23</b> <small>Day 3</small>	<b>24</b> <small>Day 4</small>	<b>25</b> <small>Day 5</small>	<b>26</b> <small>Day 6</small>	<b>27</b>
<b>28</b>	<b>29</b> <small>Day 1</small>	<b>30</b> <small>Day 2</small>	<b>31</b> <small>Day 3</small>			

## January

S	M	T	W	T	F	S
				<b>1</b> <small>Day 4</small>	<b>2</b> <small>Day 5</small>	<b>3</b>
<b>4</b>	<b>5</b> <small>Day 6</small>	<b>6</b> <small>Day 1</small>	<b>7</b> <small>Day 2</small>	<b>8</b> <small>Day 3</small>	<b>9</b> <small>Day 4</small>	<b>10</b>
<b>11</b>	<b>12</b> <small>Day 5</small>	<b>13</b> <small>Day 6</small>	<b>14</b> <small>Day 1</small>	<b>15</b> <small>Day 2</small>	<b>16</b> <small>Day 3</small>	<b>17</b>
<b>18</b>	<b>19</b> <small>Day 4</small>	<b>20</b> <small>Day 5</small>	<b>21</b> <small>Day 6</small>	<b>22</b> <small>Day 1</small>	<b>23</b> <small>Day 2</small>	<b>24</b>
<b>25</b>	<b>26</b> <small>Day 3</small>	<b>27</b> <small>Day 4</small>	<b>28</b> <small>Day 5</small>	<b>29</b> <small>Day 6</small>	<b>30</b> <small>Day 1</small>	<b>31</b>

## February

S	M	T	W	T	F	S
<b>1</b>	<b>2</b> <small>Day 3</small>	<b>3</b> <small>Day 4</small>	<b>4</b> <small>Day 5</small>	<b>5</b> <small>Day 6</small>	<b>6</b> <small>Day 1</small>	<b>7</b>
<b>8</b>	<b>9</b> <small>Day 2</small>	<b>10</b> <small>Day 3</small>	<b>11</b> <small>Day 4</small>	<b>12</b> <small>Day 5</small>	<b>13</b> <small>Day 6</small>	<b>14</b>
<b>15</b>	<b>16</b> <small>Day 1</small>	<b>17</b> <small>Day 2</small>	<b>18</b> <small>Day 3</small>	<b>19</b> <small>Day 4</small>	<b>20</b> <small>Day 5</small>	<b>21</b>
<b>22</b>	<b>23</b> <small>Day 6</small>	<b>24</b> <small>Day 1</small>	<b>25</b> <small>Day 2</small>	<b>26</b> <small>Day 3</small>	<b>27</b> <small>Day 4</small>	<b>28</b>

## March

S	M	T	W	T	F	S
<b>1</b>	<b>2</b> <small>Day 6</small>	<b>3</b> <small>Day 1</small>	<b>4</b> <small>Day 2</small>	<b>5</b> <small>Day 3</small>	<b>6</b> <small>Day 4</small>	<b>7</b>
<b>8</b>	<b>9</b> <small>Day 5</small>	<b>10</b> <small>Day 6</small>	<b>11</b> <small>Day 1</small>	<b>12</b> <small>Day 2</small>	<b>13</b> <small>Day 3</small>	<b>14</b>
<b>15</b>	<b>16</b> <small>Day 4</small>	<b>17</b> <small>Day 5</small>	<b>18</b> <small>Day 6</small>	<b>19</b> <small>Day 1</small>	<b>20</b> <small>Day 2</small>	<b>21</b>
<b>22</b>	<b>23</b> <small>Day 3</small>	<b>24</b> <small>Day 4</small>	<b>25</b> <small>Day 5</small>	<b>26</b> <small>Day 6</small>	<b>27</b> <small>Day 1</small>	<b>28</b>
<b>29</b>	<b>30</b> <small>Day 2</small>	<b>31</b> <small>Day 3</small>				

## April

S	M	T	W	T	F	S
			<b>1</b> <small>Day 4</small>	<b>2</b> <small>Day 5</small>	<b>3</b> <small>Day 6</small>	<b>4</b>
<b>5</b>	<b>6</b> <small>Day 1</small>	<b>7</b> <small>Day 2</small>	<b>8</b> <small>Day 3</small>	<b>9</b> <small>Day 4</small>	<b>10</b> <small>Day 5</small>	<b>11</b>
<b>12</b>	<b>13</b> <small>Day 6</small>	<b>14</b> <small>Day 1</small>	<b>15</b> <small>Day 2</small>	<b>16</b> <small>Day 3</small>	<b>17</b> <small>Day 4</small>	<b>18</b>
<b>19</b>	<b>20</b> <small>Day 5</small>	<b>21</b> <small>Day 6</small>	<b>22</b> <small>Day 1</small>	<b>23</b> <small>Day 2</small>	<b>24</b> <small>Day 3</small>	<b>25</b>
<b>26</b>	<b>27</b> <small>Day 4</small>	<b>28</b> <small>Day 5</small>	<b>29</b> <small>Day 6</small>	<b>30</b> <small>Day 1</small>		

## May

S	M	T	W	T	F	S
					<b>1</b> <small>Day 2</small>	<b>2</b>
<b>3</b>	<b>4</b> <small>Day 3</small>	<b>5</b> <small>Day 4</small>	<b>6</b> <small>Day 5</small>	<b>7</b> <small>Day 6</small>	<b>8</b> <small>Day 1</small>	<b>9</b>
<b>10</b>	<b>11</b> <small>Day 2</small>	<b>12</b> <small>Day 3</small>	<b>13</b> <small>Day 4</small>	<b>14</b> <small>Day 5</small>	<b>15</b> <small>Day 6</small>	<b>16</b>
<b>17</b>	<b>18</b> <small>Day 1</small>	<b>19</b> <small>Day 2</small>	<b>20</b> <small>Day 3</small>	<b>21</b> <small>Day 4</small>	<b>22</b> <small>Day 5</small>	<b>23</b>
<b>24</b>	<b>25</b> <small>Day 6</small>	<b>26</b> <small>Day 1</small>	<b>27</b> <small>Day 2</small>	<b>28</b> <small>Day 3</small>	<b>29</b> <small>Day 4</small>	<b>30</b>

## June

S	M	T	W	T	F	S
	<b>1</b> <small>Day 4</small>	<b>2</b> <small>Day 5</small>	<b>3</b> <small>Day 6</small>	<b>4</b> <small>Day 1</small>	<b>5</b> <small>Day 2</small>	<b>6</b>
<b>7</b>	<b>8</b> <small>Day 3</small>	<b>9</b> <small>Day 4</small>	<b>10</b> <small>Day 5</small>	<b>11</b> <small>Day 6</small>	<b>12</b> <small>Day 1</small>	<b>13</b>
<b>14</b>	<b>15</b> <small>Day 2</small>	<b>16</b> <small>Day 3</small>	<b>17</b> <small>Day 4</small>	<b>18</b> <small>Day 5</small>	<b>19</b> <small>Day 6</small>	<b>20</b>
<b>21</b>	<b>22</b> <small>Day 1</small>	<b>23</b> <small>Day 2</small>	<b>24</b> <small>Day 3</small>	<b>25</b> <small>Day 4</small>	<b>26</b> <small>Day 5</small>	<b>27</b>
<b>28</b>	<b>29</b> <small>Day 6</small>	<b>30</b> <small>Day 1</small>				

## School Closed Dates

- September 1
- October 13
- November 10-14
- December 22-31
- January 1, 2, 30
- February 16-20
- March
- April 3-10
- May 18
- June 26, 29, 30

# **Student Regulations**

## **1) Student Use of Phone in the General Office:**

a) If you need to leave a message for your child or need to contact them, please call the school 306 238 2142.

### **b) Cellular Phones Usage:**

1. Cell Phones can be used before 8:55 am and after school
2. At Lunch Hour for grades 9 to 12
3. With teacher's permission for educational purposes

## **2) Cell Phone Policy**

The Ministry of Education has implemented a Personal Electronic Devices policy. This policy will limit the use of cell phones and other personal electronic devices (smartphones, tablets, air pods, smart watches and portable video game systems) during class time. The intent of this policy is to create a safe, focused, and effective learning environment.

Exemptions must be approved by the principal when a device is required for specific medical conditions or for documented accommodations. Supporting documentation **MUST** accompany the medical or educational exemption.

Goodsoil Central School will be limiting the use of cellular devices in the following ways:

### **Kindergarten to Grade 7 Students:**

Cell phone use will not be permitted during the school day. Students will need to place their phones in their lockers when arriving at school and locks will be provided by the school. Students in Kindergarten to grade 7 will not be allowed to use their phones at lunch time.

### **Grade 8 to 12 Students:**

Cell phones and air pods will be allowed during the lunch hour, and after the dismissal bell.

Students must place their cell phones/air pods in their locker before the first bell in the morning and at 12:45 pm in the afternoon. Locks will be provided by the school if students would like to use one.

Teachers of Grades 10 to 12 may request and gain permission from the principal to use cellular devices for instructional purposes only.

When students do not meet the expectations of the above policy, cell phones will be turned into the office and may be retrieved at the end of the school day. Parents will also be notified of the infraction. Should further infractions continue, parents/guardians must pick up the device from the office. Additional consequences may involve students being prohibited from bringing devices to school and a parent meeting.

Goodsoil Central School and Northwest School Division ARE NOT responsible for students' personal electronic devices that are lost, damaged or stolen.

Parents and guardians are encouraged to support a productive and uninterrupted learning environment by contacting the office if needing to speak with their child(ren).

### **3) Off School Privileges:**

- a) Students are not permitted to leave the school grounds during regular school hours, except:
- Grade 9 to 12 students may leave the school grounds at noon hour.
  - Town children who go home for lunch.
  - Any other students accompanied by a parent or guardian.
  - High School students may leave during non-class periods, provided permission has been granted by parents to the office.
  - Grade 7 and 8 may leave the grounds twice a month as long as they have provided their homeroom teacher with consent from parent that is signed and dated. These need to be handed in during homeroom attendance 8:55-9:00AM.
- b) Students driving vehicles will be permitted to park on school property during regular school hours in the indicated area and manner:
- They may park on school property in the area designated for student parking.
  - Traffic through the school grounds is subject to school policy as this is private property.

### **4) Attendance Policy:**

Attendance in school has a direct relationship to school success and is formative in training for the demands of the workplace in later years. The Education Act (1995) for the province of Saskatchewan clearly states that "every student must attend school regularly and punctually and shall furnish to the teachers such information as he/she may require with respect to any period of absence from the school for which exemptions have not been provided". The Education Act lists acceptable the following reasons for absence:

1. Illness (certified by a physician if a student is to be exempted).
2. Suspension or expulsion.
3. Medical or dental treatment.
4. In consultation with the school, extended travel outside the division.

The guidelines for attendance in our school are as follows:

1. Students are expected in school and in class on time.
2. A student who misses a class period for ANY reason is expected to make up any work missed and carry out any activities assigned by the teacher to fulfill the learning objectives of the missed lesson.
3. All absences must be verified in writing (or by telephone) as to reasons. A signed note from the parent/guardian, an email or you can enter the absence in EDSBY.
4. Illnesses or medical absences, if prolonged, must be verified, on request, by a doctor's certificate.
5. Students who ride on school buses will not be penalized for absences when buses do not run or are late.
6. Poor attendance may result in parent meeting, an attendance contract, suspension or other measures as deemed necessary by one or both parties.
7. Student absences from exams, tests, and quizzes must be verified in writing or by telephone. Arrangements to make up the work must be made with the teacher.
8. Students will in all cases have the right to appeal any decision.

**IMPORTANT INFORMATION ABOUT ADJUSTMENT TO ATTENDANCE POLICY:** From time-to-time the school may decide to have activities that alter the regular school day timetable. As a general rule, the school will inform students and parents about when and why these alternate activities are taking place. Students are expected and encouraged to participate in these alternate activities, unless they have a good reason not to. If students are not going to participate in the alternate activities, parents **MUST** inform the school.



## **5) Late Assignment and Final Exam Policy:**

1. It is important that students get assignments in by the due date and that the assignments meet the minimum quality requirements expected.
  - a. If unusual circumstances arise, where a student believes he/she will be unable to get an assignment in by the due date, he/she should request (in writing) an exemption from his/her teacher, before the due date, explaining the circumstances and the extension necessary.
  - b. If an assignment is not handed in on the due date, or if the assignment does not meet minimum requirements, parents will be contacted by phone or e-mail. Students may be given a grace period to submit the assignment at the teachers discretion.
  - c. Assignments submitted late, or not all at, may affect a student's privileges to participate in extracurricular activities.
  - d. Final exams are cumulative.
  - e. Finals take place at the end of each semester for grades 10 to 12.
  - f. Grades 6 and 7 will have a cumulative midterm in January and final exams in ELA and Math at the end of the school year.
  - g. Grades 8 and 9 will have a cumulative midterm in January and final exams in ELA, Math and Science at the end of the school year.
  - h. Accommodations will be provided for students with a Record of Adaptations and/or follow the procedures reflecting the exam taking processes in class.

## **6) Evaluation Policy**

- (1) Department Policy: Promotion is under the jurisdiction of the principal under the general supervision of the Director of Education.
- (2) School Policy: During each term, marks are determined according to tests, assignments, and class work. The weight of each depends upon subject material. For a more precise breakdown, see the classroom teacher or subject teacher involved.

GRADE 10 - 80% Term Work & 20% Final Mark

GRADE 11 - 70% Term Work & 30% Final Mark

GRADE 12 - 60% Term Work & 40% Final Mark

Reporting on Student Progress: Formal reporting is done 2 times a year; February and June for K-12 students.

Parent-teacher interviews are held in fall and spring. Parents are urged to contact teachers if they have any concerns about their child's progress.

Marks are updated frequently and are available to view on EDSBY.

Please phone or email the office if you need help accessing your EDSBY account.

Teachers will use the NWSD grading scales, see attached diagrams.

## NWSD Grade K-9 Achievement Scale (AP 360-1)

The scores teachers assign have the opportunity to enhance the communication of student achievement of an outcome, especially when applied consistently between students, classes, and schools. This achievement scale assists with consistency and coherence across the NWSD.





Achievement Level		Report Card Description	Language for NWSD Educators	Student Friendly Language
Exemplary	EX+	Evidence indicates in-depth understanding, demonstration, or application of the outcome.	The student provides evidence that fully meets curricular outcomes to their full depth and complexity.	I can understand and apply what we are learning.
	EX			
	EX-			
Meeting	ME+	Evidence indicates understanding, demonstration, or application of the outcome.	The student is progressing as expected. Evidence demonstrates knowledge and understanding of material, topics, and skills studies to date, and includes success with all but the most complex elements of an outcome.	I understand what we are learning.
	ME			
	ME-			
Approaching	AP+	Evidence indicates progression towards understanding, demonstration or application of the outcome	The student is progressing close to what is expected. Evidence demonstrates some understanding of material, topics, and skills studied to date but includes key misunderstandings of an outcome.	I understand the majority of what we are learning.
	AP			
	AP-			
Beginning	BE+	Evidence indicates initial understanding, demonstration, or application of the outcome	The student is making some progress, but not as expected. Evidence demonstrates knowledge and understanding of the simplest material, topics, and skills studied in class to date in relation to the curricular outcomes.	I remember and/or understand some of what we are learning.
	BE			
Insufficient Evidence	IE	The student has not yet demonstrated enough evidence for reporting purpose.	Even with support, the student has not yet provided enough evidence to demonstrate knowledge and understanding of the simplest elements of the outcome.	I have not yet provided evidence of what we are learning.
Individualized Goals	IG		The student demonstrates understanding of outcomes that are adjusted in number and complexity as discussed with parents/guardian prior to this report.	

Updated August 2025

The different levels of achievement are defined by how fully the evidence provided meets an outcome. The outcomes in the Saskatchewan curriculum have been written very intentionally using verbs that align with Bloom's Taxonomy. To know if evidence fully meets the depth and complexity for an outcome (achieves the "Evidence of Mastery" level), educators must look closely at the verbs used in the outcomes and indicators.

# GR. 10-12 ACHIEVEMENT SCALE

In grades 10-12, the achievement scale signifies the extent to which a student has demonstrated achievement of Saskatchewan curriculum outcomes. The achievement scale may be used by teachers in class, in Edsby and on some progress updates. For 10-30 level courses, a percentage mark is required by the Ministry of Education and will be posted on Edsby and report cards.

Achievement Level	Descriptor	Rubric-Based Option	Percentage Mark Range	Credit Achieved
Exemplary	Evidence fully meets the curricular outcome to its full depth and complexity.	4+	90% - 100%	
		4		
		4-		
Meeting	Evidence demonstrates success with all but the most complex elements of an outcome.	3+	75% - 89%	
		3		
		3-		
Approaching	Evidence demonstrates some understanding of proficiency-level content but includes significant misunderstandings.	2+	60% - 74%	
		2		
		2-		
Beginning	Evidence demonstrates the simplest elements of the outcome.	1+	50% - 59%	
		1		
		1-		
Insufficient Evidence	Even with support, the provided evidence does not meet the level of basic knowledge required to demonstrate the outcome.	IE	<50%	
No Evidence	After multiple interventions and attempted parent communication, and following the school's approved missing evidence plan, no evidence was made available.	NE	0%	

## **7) Discipline**

All disrespectful, harmful or undesirable behaviours will have consequences up to and including suspension or disciplinary hearing at school division level.

We believe that:

- Discipline should provide the opportunity for positive results and student growth.
- Discipline should have a positive and respectful purpose.
- Discipline is a continuous process, which emphasizes teaching students appropriate behaviour and self-control.
- Students deserve an atmosphere conducive to learning.
- People perform better when there are clear expectations.
- Physical harm to others will not be tolerated.
- Every situation is unique and discretion will be used to identify the appropriate consequences for the situation.

The School Policy adheres to the Education Act, 1995. The major aim of these regulations is to foster the ideals of responsible use of property and respect of the rights of others in an atmosphere of learning. Excerpts from the Education Act, 1995, are as follows:

Section 149: "In the exercise of his right of access to the schools of the division and to the benefits of the educational services provided by the board of education, every pupil shall cooperate fully with all persons employed by the board and such other persons who have been lawfully assigned responsibilities and functions with respect to the instructional program of the school or such special or ancillary services as may be provided or approved by the board or the department and, without restricting the generality of the foregoing, every pupil shall: (a) Attend school regularly and punctually; (b) Provide himself with such supplies and material not furnished by the board of education as may be considered necessary to his courses of study by the principal (c) Observe standards approved by the board of education with respect to cleanliness and tidiness of person, general deportment, obedience, courtesy and respect of the rights of other persons. (d) Be diligent in his studies; (e) Conform to the rules of the school approved by the board of education and submit to such discipline as would be exercised by a kind, firm, and judicious parent. 1995, c.17, s.149."

Section 150: "Every pupil shall be accountable: (a) to the teacher for his conduct on the school premises during school hours and during such hours as the teacher is in charge of the pupil in class or while engaged in authorized school activities conducted in out of school hours; (b) to the principal for his general deportment at any time that he is under the supervision of the school and members of the teaching staff, including the time spent traveling between the school and his place of residence; (c) subject to the stated policies of the board of education, to the driver of a school bus and to any other person appointed by the board for the purposes of supervision during hours when pupils are in the personal charge of such employees of the board, and those employees shall be responsible to and report to the principal in accordance with the procedures approved by the board. 1995, c.17, s. 150."

Section 151 (1) "Every pupil shall be subject to the general discipline of the school. (2) Every board of education shall make provisions, which shall be set out in its bylaws or administrative manual, applicable to the schools in its jurisdiction for the expeditious investigation and treatment of problems arising in the relationship between a pupil and the school. 1995, c.17, For specific guidelines regarding suspensions, consult the Education Act 1995, Sections 152, 153 and 154.

## **8) Student Attire**

All students are expected to dress in a manner suitable to prevailing weather conditions. Bus drivers may, at their discretion, deny a student access to their bus services if that student is improperly attired for weather conditions.

For in-class wear, the students are asked to use discretion in choosing their attire. Dress should reflect a positive learning environment.

As a general rule:

- Clothing should be free of advertising that may promote alcohol, drugs, sexual innuendoes, racism, put downs, or bad language.
- Any items designated as "underwear" should be kept under cover. No parts of "underwear" should show. Underwear/sports bras are not acceptable clothing.
- No toques or hoods as headwear.
- Grades 4 to 12 can wear hats, however as a sign of respect during special events or during the national anthem, hats will be removed.
- All private areas should be covered. Clothing must provide complete and appropriate personal coverage.
- Students are expected to be wearing a pair of clean, indoor shoes.

## **9) JODOIN RESOURCE CENTRE / School Library**

The resource centre is an integral part of the school program and should be used wisely, efficiently, and purposefully. Any misuse of the library can only serve as a hindrance to the reading enjoyment of the school population.

Borrowing Procedures:

- 1) All materials are to be checked out properly before being removed from the library.
- 2) Circulation - Teachers and support staff may keep teaching materials for as long as they are needed.

Textbooks and readers are kept in the classroom where they are needed. Students may borrow all materials for ten school days.

3) Check-out Procedures:

- a) Bar-coded materials are checked out with the library office computer.

4) Over dues, Losses, and Damages:

Students should note the importance of returning materials on time and in good condition. A

"lost/damaged" note will be sent home with the student. This letter will state the price of the missing book and request payment.

5) Computers in the Resource Centre are only to be used for educational research.

6) Hours of Operation: The library will be open during regular school hours unless otherwise posted.

NOTE: All procedures and guidelines in the Resource Centre are put in place for the benefit of students and staff. Communication and cooperation between personnel and patrons is encouraged at all times.

## **10) STUDENT FEES:**

Effective the fall of 2025, all students will be charged fees as events come up, there will not be a general fee collected.

### **BAND FEES:**

- a) A fee of \$30.00 per year must be paid per student. This fee is to be paid in September of each year and is non-refundable. It helps cover the cost of instrument repair, reeds and valve oil.

### **P.A.A. FEES:**

Grades 7 to 10 taking Practical and Applied Arts will be charged a \$30.00 fee to help pay for supplies.

## **11) Graduation**

In order to graduate, a student must be able to reasonably attain a Grade 12 standing. The student must demonstrate this by maintaining:

- a) a good attendance record
- b) students must be enrolled and meeting the credit requirements for graduation
- c) graduation ceremonies are held the first Friday after the long weekend of May

## 12) Credit Requirements

We follow the Saskatchewan Ministry of Education requirements.

Grade 10	Grade 11	Grade 12
minimum 8 cumulative credits	minimum 16 cumulative credits	minimum 24 cumulative credits (5 of which must be at level 30)
<b>Compulsory Courses:</b>	<b>Compulsory Courses:</b>	<b>Compulsory Courses:</b>
One English language arts at level 10  Social Studies 10, History 10 or Native Studies 10  One mathematics at level 10  One science at level 10  Four electives at level 10, 20 or 30	One English language arts at level 20    One mathematics at level 20	One English language arts at level 30    One Canadian Studies at level 30
	One science at level 20 or 30	
	Seven additional elective credits at level 20 or 30	
Financial Literacy at level 10		
Two credits in arts education or practical and applied arts at level 10, 20 or 30		
One of: Wellness 10, Physical Education 20 or Physical Education 30		

## 13) Extracurricular Policy

Students involved in extra curricular activities will be subject to the following policy.

Extracurricular activities are defined as any school-sponsored activity such as sports, music or drama.

- Academic: No minimum average will be set, however, if the class teachers in consultation with the administration feel that extracurricular activities are interfering with academic performance, the student may be asked to drop that activity.
- Behavior: A student may be suspended from any extracurricular activity for the following:
  1. Any breach of rules that the teacher in charge feels is detrimental to the group or school such as lack of attendance, misbehavior, or poor attitude
  2. Misbehavior during school hours
  3. A suspension from school according to the School Act.
- Procedure: During an extracurricular activity, the coach or teacher in charge will assume responsibility for that activity and at his/her discretion may suspend or dismiss any student from that particular activity. The period of time of the suspension will be at the discretion of the principal and the teacher in charge.

For the most part, extracurricular activities are designed to be of a competitive nature; the emphasis being to promote an advanced level of skill participation in the various activities. The amount of emphasis and exposure increases from kindergarten to grade 12. The amount of travel involved may be limited by budgetary restrictions and ongoing school policy.

All athletes will be asked to sign the Athletic Code of Conduct.

#### **14) Weather Days:**

The school will remain open during regular hours. On such days that the buses are not running, the bus drivers will contact those people on their route. In the event of a sudden storm whereby the students cannot return home, they will be billeted in town or kept at the school.

1.1. Temperature at or colder than -40 degrees Celsius by no later than 7:00 a.m. for the morning run.

1.2. Severe wind chill at or colder than -45 degrees Celsius no later than 7:00 a.m. for the morning run.

1.3. If buses are cancelled in the morning, it is expected that buses will operate in the afternoon unless temperatures remain below the threshold of -40 degrees Celsius with the windchill, or existing hazardous road conditions persist. Parents will be notified no later than 1:00 pm if buses will not operate in the afternoon.

On weather days the school will remain open, and students are encouraged to come to school as long as it is safe to do so.

#### **15) Consent Forms and/or Parent Release Forms:**

These will be required for participation in activities which the school deems to be of a higher risk of injury than other school activities. Such activities might include canoeing, skiing, or competitive team sports. We also use permission click as a form of parent consent.

#### **16) School Traffic Regulations:**

Student use of school parking facilities is a privilege. To avoid the loss of this privilege, students and guests are required to use the parking facility appropriately. Guests and parents picking up or dropping off students shall do so at the West entrance.

#### **17) Bussing Regulations**

We follow the NWSD Bussing Handbook found on the nwsd website, some important things to note. The school division allows for pick-up and drop-off of students in their yard. Yard service will be done provided the following conditions are met:

- a. There must be room in the yard for the bus to turn around without using reverse gear.
- b. The turnaround must be maintained and passable, this includes snow removal.
- c. There are no obstructions in the driving path and the turnaround area.

In extreme cold or inclement weather, or under hazardous road conditions, students must be properly dressed. It is the responsibility of the parents/guardians to ensure that their children are properly dressed for inclement weather conditions. To board school buses during winter, students must have a winter jacket, footwear that is considered as winter wear, head and hand protection. Bus drivers may refuse the admittance of students who are not adequately equipped for winter conditions.

For students requiring busing to a location other than their address registered with the school for childcare or custody, a Permission to Transport Student to Non-Residence Address form must be completed annually. All forms are available on the division website [www.nwsd.ca](http://www.nwsd.ca)

Students may only carry those items which can be held safely on their laps. The items must not stick up above the seat and must not be wider than 33 cm x 33 cm x 59 cm (13"x13"x23") so as not to intrude in another student's space or stick out into the aisle. Items allowed on the school bus must be held on the students lap at all times.

**18) Student Representative Council**

The S.R.C is an elected/appointed student body representing Grades 7 to 12. A staff advisor, appointed by the principal, acts as the overall supervisor of all S.R.C. activities. The major function of the S.R.C is in the coordination of all student-school activities.

**19) Non-School Use of Facilities**

The school building and/or equipment may, in certain circumstances, be used by the community. Rental users need to contact the principal, fill out the NWSD Facilities Agreement and provide insurance coverage information. There may be a charge for use of the school facility. School activities take priority over any rental.

**20) Allergy Aware**

We strive to create an allergy-safe school environment by communicating with the students and families about the risks that are present in our building. Special care is taken to avoid exposure to allergy-causing substances.